

State of Hawaii
Department of Labor & Industrial Relations
Unemployment Insurance Division
Employer's Workshop Registration Form

The Department of Labor & Industrial Relations, Unemployment Insurance Division, will be conducting workshops for new employers starting businesses for the first time as well as employers with existing businesses. Some of the topics to be discussed are:

- General Information on Unemployment Insurance
- How to Complete the Quarterly Unemployment Insurance Report (UC-B6)
- Tax Savings, Important Filing Deadlines, Avoiding Penalties and Interests
- Frequently Asked Questions
- Most Common Reporting Errors
- Claims and Benefits Information
- Diskette Filing

Workshops will be held at the State Office Building at 54 South High Street, Conference Room B, located on the 3rd floor in Wailuku.

August 25, 2005 9:00 a.m. – 11:00 a.m.

Metered Parking is available at \$.50 per hour. (Max. 2 hrs)

To attend this free and informative workshop, please complete the form below and return or fax to 984-8444. If you need more information, please call Nena at 984-8410.

Unemployment Insurance Division
Employer Services Section
Attn: Nena Wakayama
54 S High St., Rm. 201
Wailuku, HI 96793

Attendee (s): _____	Account Number: _____
Business Name: _____	Phone Number: _____
Business Address: _____	Fax Number: _____
_____	Number Attending: _____